

ETHICS, ADMINISTRATION & SUPERVISION

Subject Title	: ETHICS, ADMINISTRATION AND SUPERVISION
Duration	: 25 – 36 Months
Total Hours	: 30
Theory / Lecture	: 1 Hour / Week
Method of Assessment	: Written

ETHICS

1. History of physiotherapy, Ethical principles in health care, Ethical principles related to physiotherapy, Scope of practice, Enforcing standards in health profession-promoting quality care, Professional ethics in research, education and patient care delivery, Informed consent issues, Medical ethics and Economics in clinical decision-making. [3 hours]
2. Rules of professional conduct [2 hours]
 - Physiotherapy as a profession
 - Relationship with patients
 - Relationship with health care institutions
 - Relationship with colleagues and peers
 - Relationship with medical and other professional.
3. Confidentiality and Responsibility, Malpractice and negligence, Provision of services and, advertising,
Legal aspects: Consumer protection act, Legal responsibility of physiotherapist for their action in professional context and understanding liability and obligations in case of medico-legal action [2 hours]
4. IAP - Memorandum Of Association & Rules And Regulations [3 hours]

ADMINISTRATION AND SUPERVISION

1. Introduction: Branches of administration, Nature and scope of administration, How to be an effective administrator, Planning hospital administration as part of a balanced health care program. [2 hours]
2. Principles of hospital administration and its applications to physiotherapy. [2 hours]
3. Planning and organization: Planning cycle, Principles of organizational charts, Resource and quality management, Planning change -innovation [2 hours]
4. Financial issues including budget and income generation [2 hours]
5. Hospital administration: Organization, Staffing, Information, Communication, Coordination, Cost of services, Monitoring and evaluation. [2 hours]
6. National health policy and health care system in India [2 hours]

7. Organization of physiotherapy department: Planning, Space, Manpower, Other basic resources. [2 hours]
8. Organizing meetings, committees, and negotiations [1 hour]
9. Personnel management: Personnel performance appraisal system, Quality care delivery from the staff [2 hours]
10. Material management [1 hour]
 - Pharmacy
 - Hospital waste disposal
11. Quality assurance [1 hours]
 - Hospital acquired infection
 - Quality assurance through record review and medical audit.
12. Public relations in hospital and human resource management. [1 hours]

Recommended books:

1. Medical Ethics by C M Francis.
2. George V Lobo – Current Problems in Medical Ethics
3. Consumer Protection Act – 1986, Government of India, New Delhi.
4. Francis C M – Hospital Administration
5. Davies, R and Macaulay, BMC – Hospital Planning and Administration
6. Health Services Management, Analysis & Application , Wadsworth Publishing Company, Belmont